



SYLLABUS – MANAGING VOLUNTARY RETIREMENT SAVINGS PLANS WITH ACOMBA (VRSP)

WHO THE TRAINING SESSION IS INTENDED FOR

This training session is intended for people who already use Acomba payroll and work in companies covered by the VRSP.

COURSE DESCRIPTION

Learn to use Acomba to manage the new Voluntary Retirement Savings Plan implemented by the Régie des rentes du Québec. Discover the specifics and functioning of this new mandatory plan for companies that do not have a retirement savings plan offered by the employer.

PREREQUISITE

Must have attended the Upgrade Accounts Receivable and Accounts Payable course

DURATION

60 minutes

GENERAL FEATURES AND IMPLEMENTATION

- Voluntary Retirement Savings Plans Act
- Implementation of the VRSP
- Authorized administrator for the plan
- Letter to employees

VRSP CONFIGURATION IN THE SOFTWARE

- Initial automatic configuration
- Employee configuration (eligible and member)
- Department configuration
- Current transactions



VRSP MANAGEMENT

- New employees
- Employees who opt-out (renunciation)
- Employees to contact again
- Payroll reports