



SYLLABUS — UPGRADE - ORDER MANAGEMENT

CREATING AND MAINTAINING FILES

- Company Information
- Customers
- Default customer file

CURRENT OPERATIONS

- Invoicing window
- Quotation – Order – Open Order
- Delivery Slip
- Invoice
- Invoicing credit
- Credit confirmation
- Format
- Changing the invoicing customer
- Seller validation
- Confirm component
- Managing serial numbers
- Customer interface
- Searching for customers, products and transactions

REPORTS

- Customer report
- Invoicing report
- Sales report